

# Alex Killian

1010 Railroad Avenue  
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## Education

2007-2011 Pasco High School, Pasco, Washington

2009-2011 Running Start Student, Columbia Basin College, Pasco, Washington

2011-Present Western Washington University, Bellingham, Washington

## Employment History

### Social Media/Public Relations Intern

June, 2014— Present | Precept Wine, Seattle, Washington

- Managed all social media accounts for brands within the company (Twitter, Instagram, Facebook, Pinterest and Tumblr)
- Helped manage event content on individual brand websites
- Basic photo editing
- Assisted in general office operations (cutting, shipping, organization, etc.)

### Box Office Attendant, Concessions, Usher

November, 2012—December, 2013 | Regal Cinemas, Bellingham, Washington

- Sold tickets to patrons
- Sold concession items to patrons
- Maintained order and preserved safety of patrons
- Delivered quality customer satisfaction
- Always had guest service as top priority
- Swiftly, and accurately managed money and items offered

### Lifeguard, Swim Lessons Instructor, Swim Team Coach (Seasonal)

Summer, 2010—Summer, 2012 | Pasco Parks & Recreation, Pasco, Washington

- Maintained order and discipline among swimmers and other persons
- Interacted with the public; administered first aid
- Performed facility clean up and maintenance
- Assisted in teaching children ages four through fifteen how to swim
- Coached a group of children ages five through eighteen in semi-competitive swimming

### Election Worker (Seasonal)

2009— Present | Franklin County, Pasco, Washington

- Data Entry/Sorting/Filing

## Achievements

- CPR/AED and First Aid Certified
- Academic Honor Roll: 2006 - 2011

## Volunteer Experience

- Publicist Officer for Pasco High School Key Club
- Edge Core Team, (Middle School youth group leader), St. Patrick Catholic Church
- Radio DJ at 89.3 KUGS FM Bellingham

## Computer Skills

Proficient with

- Microsoft Office
- InDesign
- Photoshop

Familiar with both Windows and Mac OS